**〇〇年度　〇〇自治会事業計画書（例）**

〇年〇月〇日

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| **月** | **期日** | **事業名** | **場所** | **内容** |
| 4 | 〇日 | 総会 | 〇〇集会所（公民館） | 〇〇〇〇 |
|  | 上旬 | 町内一斉清掃 | 町内各所 | 〇〇〇〇 |
|  | 毎週〇曜日 | 防犯パトロール | 町内一帯 | 〇〇〇〇 |
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**〇〇年度　〇〇自治会事業報告書（例）**

〇年〇月〇日

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| **月** | **期日** | **事業名** | **場所** | **内容** |
| 4 | 〇日 | 総会 | 〇〇集会所（公民館） | 〇〇〇〇 |
|  | 〇日 | 町内一斉清掃 | 町内各所 | 〇〇〇〇 |
|  | 毎週〇曜日 | 防犯パトロール | 町内一帯 | 〇〇〇〇 |
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